Building Your Future in Italy

Practical guide to work, rules, and your true potential.





Gemini Notebook

What are you bringing with you?

Your past is your strength.
Never forget what you are worth.

Culture.

The positive values, habits, and traditions that define you.



Experiences.

The practical things you have already learned to do in your Home Country.

Motivation.

The deep reason why you decided to face this journey.

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Finding a New Balance

In your Home Country



Different school rules.



Trades learned by practice (without written diplomas).



Work rules based on local traditions.

In Italy



Compulsory schooling and importance of the language.



Written qualifications necessary (e.g., diploma to be a hairdresser).



New formal rules of behavior.



Changing countries means adapting: understanding which habits to keep and which new rules to learn.

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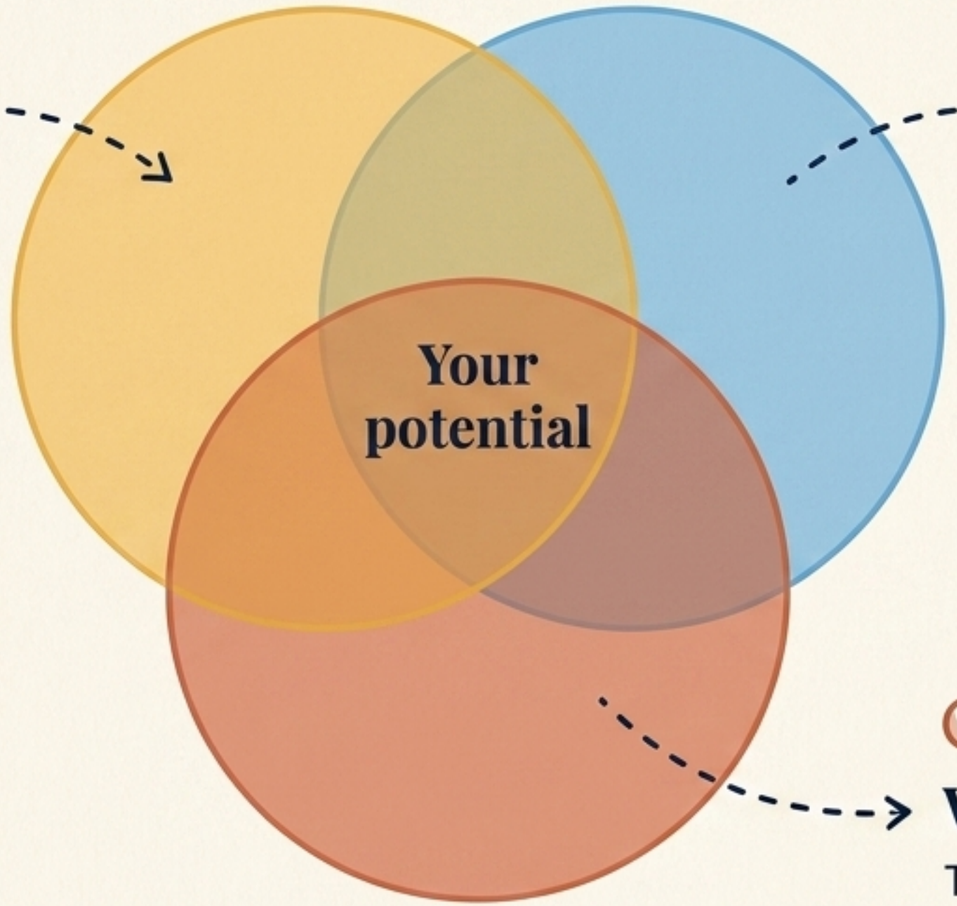
What are you good at?

The difficulties of the journey can make you doubt yourself. Let's discover your strengths.



What you know how to do.

Recognize your natural abilities.

What is needed in Italy.

The study paths necessary to realize that dream.

What you dream of.

The job you would like to do.

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The Basics for Working in Milan

Italian Language



Italian Language.

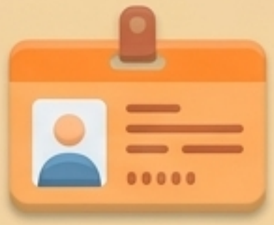
Without understanding the language there is neither safety nor understanding at work.

Legal Age



Legal Age.

You must have the minimum age required by law to sign a contract.



Residence Permit (PDS).

The fundamental and mandatory document for hiring.



Identity Card (CIE) / Passport.

Necessary for your official recognition.

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The 4 Golden Rules in the Workplace



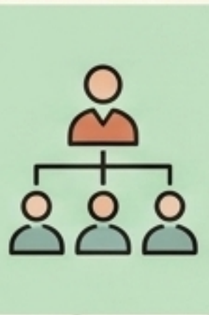
Punctuality

Always arrive early. If you are going to be late, notify your bosses immediately.



Attitude

Show willingness, seriousness, and readiness to learn.



Respect for Roles

Listen to your tutor and your superiors, whether they are men or women.



Inclusion

No offense is tolerated. Respecting colleagues of every culture, gender, or sexual orientation is an obligation.

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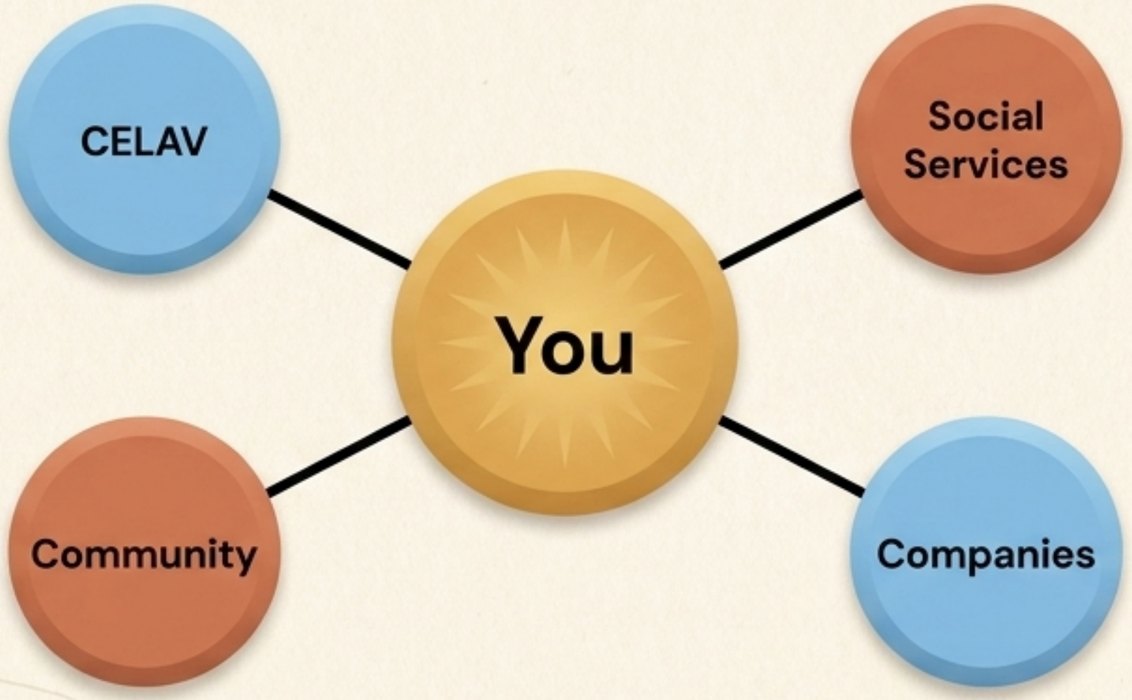
You are not alone: The CELAV service

CELAV (Municipality of Milan) helps you enter the world of work.



How we work: We network with communities, companies, and social workers to build a tailored path for you.

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The Steps for your Future



1. The Tutor

You are assigned a reference person who listens to your story.

2. Individual Project

Together we create a plan based on your real skills

3. The Internship (Work Grant)

You start to get practical experience in a company, supported by CELAV

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A Realistic Project

It is important to have big dreams,
but to avoid disappointment
you must be concrete.

Your dreams



Your Goal

The reality of work today

We will help you do a balanced skills assessment: we will unite what you would like to do with the rules of the Italian job market to find the right path for you.

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Ready to Start!

Study Italian and get your documents in order.

Discover your **true talents** without undervaluing yourself.

Respect the **golden rules** of work in Italy.



CELAV HQ

The journey is yours, but we give you the compass.
CELAV is ready to help you design your path!

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